



Family Information

Parents/Guardian \_\_\_\_\_  
 Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email Address \_\_\_\_\_ Parish \_\_\_\_\_

Tuition Information

Tuition Schedule

Grade Level	Actual Cost of Education*	Catholic Tuition Rate	Non-Catholic Tuition Rate
Pre-K (3) – ½ Day	\$2,407	\$2,250	\$2,400
Pre-K (4) – ½ Day	\$4,177	\$2,625	\$3,250
Pre-K (4) – Full Day	\$5,229	\$4,675	\$5,100
Elementary (K-5)	\$5,578	\$3,240	\$4,890
Academy (6-8)	\$6,028	\$3,400	\$4,970
High School (9-12)	\$7,161	\$4,940	\$5,540

\***Actual Cost of Education** represents a 4-year rolling average of the full cost to educate a student.

**Tuition Plus Program:** You can help make Catholic education possible for all in the Bismarck-Mandan area through a donation to Tuition Plus. This program was implemented to allow those who are willing and able to donate above their tuition rate. This donation helps close the gap between the minimum tuition rate and the cost of education. We would ask that you prayerfully consider how you might be able to participate in Tuition Plus this year.

**Any amount paid over the minimum tuition rate is greatly appreciated and tax deductible.**

A tax statement reflecting your annual donation will be sent out each January.

Students Enrolling

School	Grade	Student Name (s)	Tuition Amt
<b>Subtotal</b>			<b>=</b>
Multiple child discount (\$100/child for each child after your eldest)			-
<b>TOTAL Family Tuition</b>			<b>=</b>
<b>Tuition Plus Donation</b> (amount gifted above minimum tuition)			<b>+</b>
<b>Tuition Payment Plan TOTAL</b>			<b>=</b>

## Additional Fees

**Co-Curricular fees** will be assessed prior to the start of each activity. Payments can be made by check or will be billed through FACTS at the start of each activity's season. Fee and PER STUDENT maximums are:

**Elementary School = \$50 (\$150 max), Academy = \$75 (\$225 max), High School = \$100 (\$300 max)**

**AP/College Course fees (SMCHS)** will be applied to FACTS if not paid by the first week of each semester. Payment will be set up on a one-time payment for 30 days after the first day of the semester or as part of your monthly plan. *\*Fees will be assessed even if student opts out of AP test.* For your student's class list, contact the school office.

**Costs are as follows: AP Courses are \$125/semester per course, College Credit Courses are \$225/semester per course**

## Payment Options

### Please select one of the following options:

- I will PAY IN FULL by July 1<sup>st</sup> via check. (Please make checks payable to Light of Christ Catholic Schools.)
- I will make payments through a FACTS Tuition Payment Plan.

### Tuition Assistance:

To be considered for tuition assistance, a family must complete a Confidential Financial Aid Application. The application and the required documentation must be completed/submitted via the FACTS Financial Aid Application Process by May 1, 2017 to receive priority consideration. When applying for Tuition Assistance you must ALSO set up a payment plan in FACTS. Families will be informed of the decision on their application in May 2017.

### How to Sign-up for a FACTS account and/or Apply for Tuition Assistance:

- **New families** must visit [lightofchristschools.org](http://lightofchristschools.org). Click on Enrollment, FACTS Payments & Tuition Assistance and follow the link to create an account. Once an account has been created, click the corresponding links to sign up for a 2017-2018 **Tuition Payment Plan** and/or apply for **Tuition Assistance**.
- **Current families** do not have to set up a new plan. FACTS will automatically roll your account into the new academic year. Once your payment plan has been finalized with updated tuition balances, you will receive an email notification. Log in with your username and password to view your account details. Contact the Light of Christ business office if you wish to make changes to the schedule or payment due date of your plan.

## Payment Terms & Agreement

This Tuition & Fees Agreement is a legal contract with Light of Christ Catholic Schools that **must be signed by ONE** Responsible Party upon enrollment. The Responsible Party is the person that receives the monthly billing statement and the one that is required to make payments. If a person other than the Responsible Party (ex-spouse, grandparent, or other unrelated individual or entity) desires to also assume financial responsibility, he or she must sign a **separate** Tuition & Fees Agreement and remit payments according to the agreed-upon schedule. If only one form is submitted, the full tuition balance will be applied to the account of that Responsible Party. Failure to submit this Agreement to the Light of Christ business office or your school office will result in your child(ren)'s dismissal. **Tuition and fees must be paid in full on ALL accounts associated with the child(ren) by the end of the school year to qualify for enrollment the following year.**

There is a 90-day probationary period for all new students, during which Light of Christ will assess the student's ability to perform adequately in this environment. If the student is deemed unable to perform adequately, Light of Christ reserves the right to dismiss the student at any point within the 90-day probationary period. Any prepaid tuition will be pro-rated and refunded. Grades will not be released until all accounts are current. Fees are non-refundable.

**My signature below indicates that I have read and understand the terms of this agreement and my financial obligation to Light of Christ Catholic Schools.**

\_\_\_\_\_

Responsible Party - Parent/Legal Guardian

\_\_\_\_\_

Date

- A Non-refundable **\$100 Annual Enrollment Fee (per student)** is **DUE** with *this Tuition Agreement form*.

Return agreement to the Light of Christ office or mail to: **Light of Christ Catholic Schools, 1025 N 2<sup>nd</sup> St, Bismarck, ND 58501**